

CEO

Vision, Strategy (Business & Brand), Performance, Culture

Jamie Oliver LIMITED

Deputy to Jamie Oliver

MD

Jools Enterprises

Personal Team

Household Staff

Brand Team

Editorial

Styling

Food Development

Business Affairs

People & Development

IT & Systems

Finance

Facilities

Online

Business Development

Manages Jamie's time according to agreed business priorities

Ensures Jamie is briefed and prepared

Circulates Jamie's feedback

Develop and communicate brand tools, guidelines etc.

Manage brand approvals process

Work with group companies and partners to leverage the brand – in particular books, TV and products

Group PR

Support Jamie in development of all editorial content

Leverage international syndication opportunities

Manage day to day creative relationships with publishing partners

Support Jamie in visual styling of all food photography

Preparation of all live show and PR demos

Recipe testing

Creative inspiration for Jamie

Proactive development relationship with group companies

Work closely with Editorial, Styling and Brand teams

Monitor group food standards

Food technology specialists

Negotiate and draft/approve commercial agreements for group companies

Enforce registration and protection of group intellectual property

Ensure good corporate governance

Excellent recruitment and selection

Performance management advice and support

Provide proactive learning and development opportunities

Pay and benefits advice and admin

General staff welfare and engagement

Ensure effective IT and communication systems for the group

Build and develop information systems for the group

Provide an effective IT support service

Ensure security of group systems

Develop budgets and business plans

Monitor and control financial performance against business plans

Ensure accurate financial records and reporting

Collect revenues

Ensure the smooth running of the group's buildings and services

Provide reception and "runner" services throughout offices

Ensure a healthy, safe, green office environment

Design, and build group websites externally and internally

Optimise the effectiveness of the group's commercial websites

Effectively market the group's activities through the websites

Research new business opportunities

Drive development of new ventures

